Greeley City Council Agenda

Special Work Session Tuesday, November 15, 2022 at 6:00 p.m. City Council Chambers at City Center South, 1001 11th Ave, Greeley, CO 80631 Zoom Webinar link: https://greeleygov.zoom.us/j/84807758520

NOTICE:

City Council Work Sessions are held on the 2nd and 4th Tuesdays of each month in the City Council Chambers. Meetings are conducted in a hybrid format, with a Zoom webinar in addition to the in person meeting in Council Chambers.

City Council members may participate in this meeting via electronic means pursuant to their adopted policies and protocol.

Members of the public are also invited to view Council work sessions in person or remotely. Work sessions do not include public input in any format. Public comment is only permitted at regular Council meetings on the 1st and 3rd Tuesdays of each month.

Watch Meetings::



Meetings are open to the public and can be attended in person by anyone.



Meetings are livestreamed on YouTube at youtube.com/CityofGreeley as well as over the Zoom webinar. Public participation in the Zoom webinar only allows viewing the meeting.

For more information about this meeting or to request reasonable accommodations, contact the City Clerk's Office at 970-350-9740 or by email at cityclerk@greeleygov.com.

Meeting agendas, minutes, and archived videos are available on the City's meeting portal at greeley-co.municodemeetings.com/





Mayor John Gates

Councilmembers

Tommy Butler Ward I

Deb DeBoutez Ward II

Johnny Olson Ward III

> Dale Hall Ward IV

Brett Payton At-Large

> Ed Clark At-Large

A City Achieving Community Excellence Greeley promotes a healthy, diverse economy and high quality of life responsive to all its residents and neighborhoods, thoughtfully managing its human and natural resources in a manner that creates and sustains a safe, unique, vibrant and rewarding community in which to live, work, and play.

City Council Special Work Session

Agenda

November 15, 2022 at 6:00 PM City Council Chambers, City Center South, 1001 11th Ave & via Zoom at https://greeleygov.zoom.us/j/84807758520

1.	Call to Order
2.	Pledge of Allegiance
3.	Roll Call
<u>4.</u>	Reports from Mayor and Council
<u>5.</u>	Development Fee Discussion

- <u>6.</u> Scheduling of Meetings, Other Events
- 7. Adjournment

City Council Work Session Agenda Summary

<u>Title:</u>

Reports from Mayor and Council Members

Background:

During this portion of the meeting any Council Member may offer a summary of the Council Member's attendance at assigned board/committee meetings and should include key highlights and points that may require additional decision and discussion by the full Council at this or a future Work Session.

Board/Committee	Meeting Day/Time	Assignment
Team of 2 Board/Commission Interviews	Monthly as Needed	Council Rotation
Water & Sewer Board	3 rd Wed, 2:00 pm	Gates
Youth Commission Liaison	4 th Mon, 6:00 pm	Clark
Historic Preservation Loan Committee	As Needed	DeBoutez
Police Pension Board	Quarterly	Clark
Employee Health Board	As Needed	DeBoutez
Airport Authority	3rd Thur, 3:30 pm	Payton/Clark
Visit Greeley	3 rd Wed, 7:30 am	Butler
Upstate Colorado Economic Development	Last Wed, 7:00 am	Gates/Hall
Greeley Chamber of Commerce	4 th Mon, 11:30 am	Hall
Island Grove Advisory Board	1 st Thur, 3:30 pm	Butler
Weld Project Connect Committee (United Way)	As Needed	Butler
Downtown Development Authority	3 rd Thur, 7:30 am	Butler/DeBoutez
Transportation/Air Quality MPO	1 st Thur, 6:00 pm	Payton/Olson
Poudre River Trail	1 st Thur, 7:00 am	Hall
Interstate 25 Coalition	As Needed	Olson
Highway 85 Coalition	As Needed	Gates
Highway 34 Coalition	As Needed	Olson
CML Policy Committee (Council or Staff)	As Needed	Payton/Lee
		Gates alternate
CML Executive Board opportunity	As Needed	Hall
CML - Other opportunities	As Available/Desired	

City Council Work Session Agenda Summary

November 15, 2022 John Karner, Finance Director

<u>Title:</u>

Development Impact Fees Proposed Adjustments

Background:

In 2020 the City contracted with Raftelis Consulting to update its development impact fee schedule in accordance with the Greeley Municipal Code requirement to review development fees every five years. Following presentation of that update in fall of 2020, however, City Council elected to suspend adoption of the study's fee recommendations, defaulting to a development fee schedule created in 2014.

The continuation of fees at 2014 levels and unexpected level of new growth experienced over the past two years has combined to create an expanding funding gap between the fees collected and capital projects that can be constructed to support growth-related improvements. Increasingly, the City has suspended, modified, phased or reduced the scope of capital projects and/or shifted and subsidized crucial growth related projects from other planned expenditures or funding sources.

Staff discussed this funding gap with City Council during its September 13, 2022, work session. Council agreed to have staff return with a detailed and updated fee schedule along with the projects that could be completed with the additional revenue generated from an updated 2020 Development Impact Fee study. The attached presentation summarizes the proposed fee changes and specific projects that could be funded if the new fee structure is adopted.

The draft updated development impact fee schedule was shared with the following groups following the September 13, 2022 Council work session:

- September 27: City Stormwater Board
- November 8: Community Development Builder/Realtor stakeholder meeting
- November 9: Citizen Budget Advisory Committee

If adopted the new fee schedule would be effective on March 1, 2023, as set forth in the Greeley Municipal Code. In order to maximize the notification period for any Council-approved Development Impact Fee Increases, the first reading of an ordinance to amend the development fees appears on the November 15 Regular Council meeting directly following this work session. If so introduced, the second reading could take place on December 6, 2022.

Strategic Work Program Item or Applicable Council Priority and Goal:

Sustainable Infrastructure and Mobility

Decision Options:

This presentation has been scheduled to augment the subsequent introduction and first reading of the updated fee schedule at tonight's regular Council meeting.

<u>Attachments:</u> PowerPoint Presentation

Development Impact Fees

City Council Work Session November 15, 2022



Presentation Agenda

- 1. Recap of Development Fee Purpose and Sept Discussion
- 2. Use of additional Development Fee funding
- 3. Review of 2020 Proposed Fee Adjustments
- 4. Council Direction and Timeline



Development Fee Study Revisited

- Development fees are imposed to offset the cost incurred by the City from new development.
- The methodology for the City's current development fees are based on a 2014 study by Duncan and Associates. The Stormwater fee is based on a 2007 study.
- Per Greeley municipal code, development fee methodology must be reviewed every five years.
- The City contracted with Raftelis Consulting to update the fee methodology in 2020. Council accepted the study but decided against the recommended fee structure.
- The next regularly scheduled fee update is in 2025.
- Given the significant growth, staff proposed revisiting the 2020 study's recommended fees to ensure the City can support Greeley's growth-related capital needs into the future.

The Why Behind Adopting New Fees

Greeley Qualify of Life Targets:

- Every resident is within 1/2 mile of a neighborhood park
- Every resident is within 1 mile of a community park
- Every resident is within a 10-minute walk to trails and open space
- Maintain fire and police response times
- Maintain existing transportation network service levels

Fiscal and Equity Considerations

- Eliminate funding subsidies from sources otherwise dedicated to maintenance of existing infrastructure
- Reduce the burden on utility ratepayers and/or debt levels we need to take on for capital investments

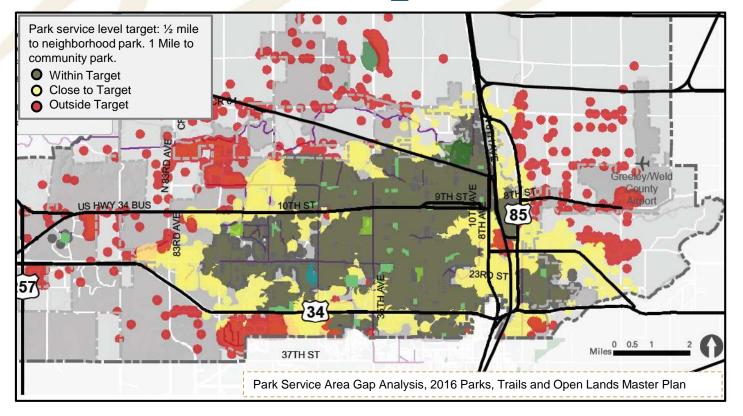




Use of Additional Development Impact Fee Funding



Parks Development Fees



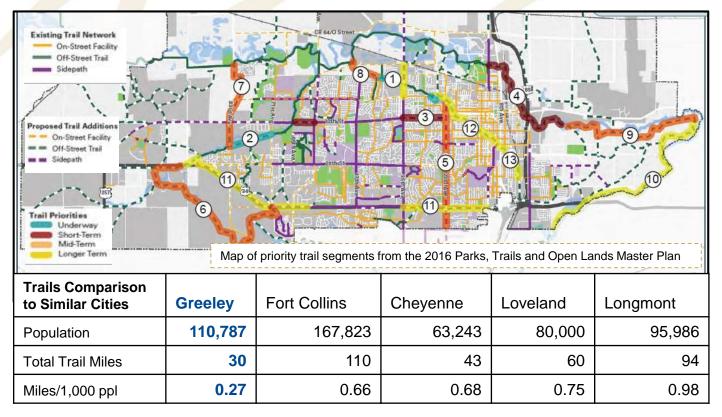
Park Projects w/ Additional Fee Revenue

Year	Project	Cost
2024	Sanborn Dog Park	\$500,000
2024	Land Purchase Balsam Soccer Complex Parking Lot	\$693,000
2025	Land Purchase Kiwanis Park Extension	\$346,000
2027	Develop Hazelton Park Expansion	\$12,000,000
	Total	\$13,539,000

Projected Development Fee Revenue

	2023	2024	2025	2026	2027	5 Year Total	
Existing Fees	2,404,550	2,475,304	2,543,296	2,616,201	2,694,318	\$ 12,733,669	
Proposed Fees*	3,735,730	3,845,667	3,952,753	4,066,356	4,186,358	\$ 19,786,864	
Difference	+ 1,331,180	+ 1,370,363	+ 1,409,457	+ 1,450,155	+ 1,492,040	+ 7,053,195	Page 10

Trails Development Fees



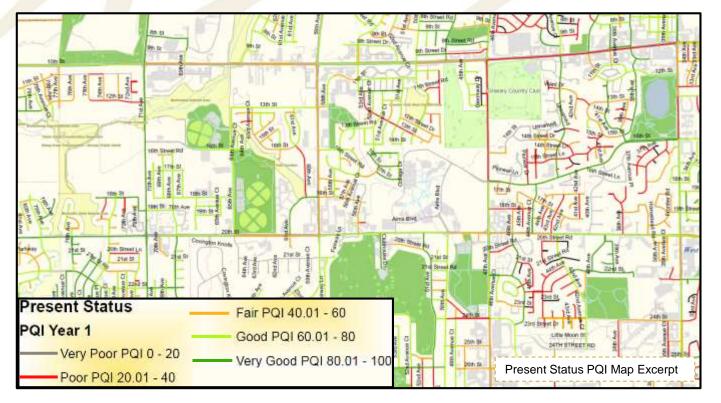
Trails Projects w/ Additional Fee Revenue:

Year	Project	Cost
2026	Complete Sheep Draw Trail Connection to Poudre River	\$1,200,000
	Total	\$1,200,000

Projected Development Fee Revenue

	2023	2024	2025	2026	2027	5 Year Total	
Existing Fees	333,803	343,747	353,313	363,519	374,381	\$ 1,768,763	
Proposed Fees*	560,584	577,186	593,323	610,358	628,312	\$ 2,969,763	
Difference	+ 226,781	+ 233,439	+ 240,010	+ 246,839	+ 253,931	+ 1,201,000	Page 11

Transportation Development Fees



Projects Planned with Additional Revenue:

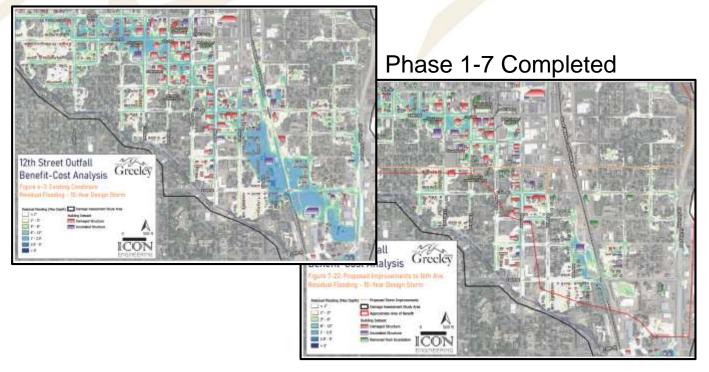
Increased annual service levels on road maintenance by eliminating the \$2.5M annual transfer from KGM. Additional \$2.5M in KGM will be dedicated to:

Treatment	Unit	Cost
Pavement	10.6 Miles	\$2,125,000
Rehabilitation		
Concrete Work	17 ADA Ramps	\$375,000
	11 Cross pans	
	1,100 ft of	
	Sidewalk	
	1,600 ft of Curb	
	& Gutter	
	Total	\$2,500,000 / YR

Projected Development Fee Revenue							
	2023	2024	2025	2026	2027	5 Year Total	
Existing Fees	3,544,369	3,648,504	3,748,129	3,855,919	3,971,094	\$ 18,768,015	
Proposed Fees*	5,939,921	6,114,469	6,285,055	6,465,430	6,656,170	\$31,461,045	Dere 40
Difference	+ 2,395,552	+ 2,465,965	+ 2,536,926	+ 2,609,511	+ 2,685,076	+ 12,693,030	Page 12

Stormwater Development Fees

Existing Conditions



Projects Planned with Additional Revenue:

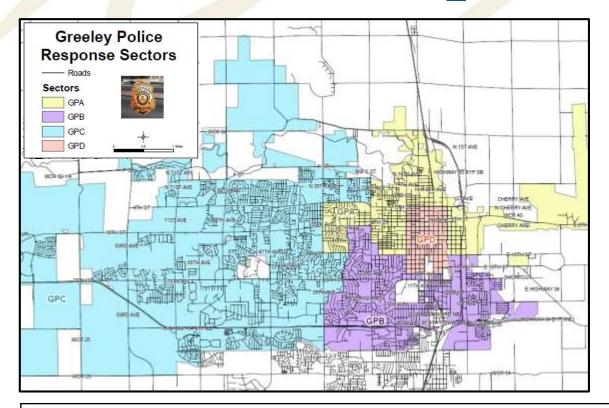
Additional revenue will reduce the total amount needed for future stormwater bonding. Examples of currently unfunded projects include:

Project	Cost
Sanborn Channel Improvements	\$997,185
12 th Street Outfall (Future Phases)	\$18,109,330
C Street Bridge at Sheep Draw	\$16,937,522
Total	\$36,044,037

Projected Development Fee Revenue

	2023	2024	2025	2026	2027	5 Year Total	
Existing Fees	306,616	368,772	470,513	456,742	470,444	\$ 2,073,087	
Proposed Fees*	528,293	543,530	558,314	573,930	590,729	\$ 2,794,796	
Difference	+ 221,677	+ 174,758	+ 87,801	+ 117,188	+ 120,285	+ 721,709	Page 13

Police Development Fees



Projected Development Fee Revenue

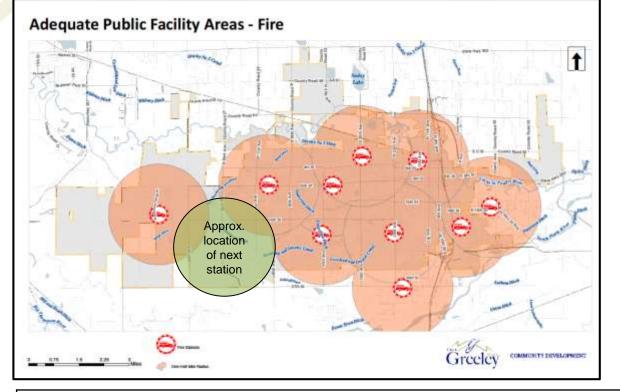
2024 2025 2026 2027 **5 Year Total** 2023 Existing Fees 123.690 127.402 130.974 134.784 138.839 \$ 655,689 Proposed Fees* 231,941 238,621 245,104 251,950 \$ 1,226,782 259,166 Page 14 Difference +108,251+ 111,219+ 114,130+ 117,166+ 120,327+ 571,093

Projects Planned with Additional Revenue:

Additional revenue will reduce the total amount needed for future bonding of new police station.

Year	Project	Cost
~2027	New ~15,000 sqft Police Facility out West	\$4,500,000
~2027	12 Police Vehicles	\$1,092,000
~2027	3 Unmarked Vehicles	\$195,300
	Total	\$ 5,787,300

Fire Detail



Projects Planned with Additional Revenue:

Additional revenue will reduce the total amount needed for future bonding of Fire Station #8.

Year	Project	Cost
2028	Fire Station #8*	\$9,274,193
2028	New Fire Engine	\$1,600,000
	Total	\$10,874,193

*Fire Station #8 2023 estimated cost of \$8M inflated at 3% annually

Projected Development Fee Revenue									
	2023	2024	2025	2026	2027	5 Year Total			
Existing Fees	549,569	565,657	581,110	597,607	615,175	\$ 2,909,118			
Proposed Fees*	603,926	621,572	638,710	656,804	675,878	\$ 3,196,890			
Difference	+ 54,357	+ 55,915	+ 57,600	+ 59,197	+ 60,703	+ 287,772	Page 15		



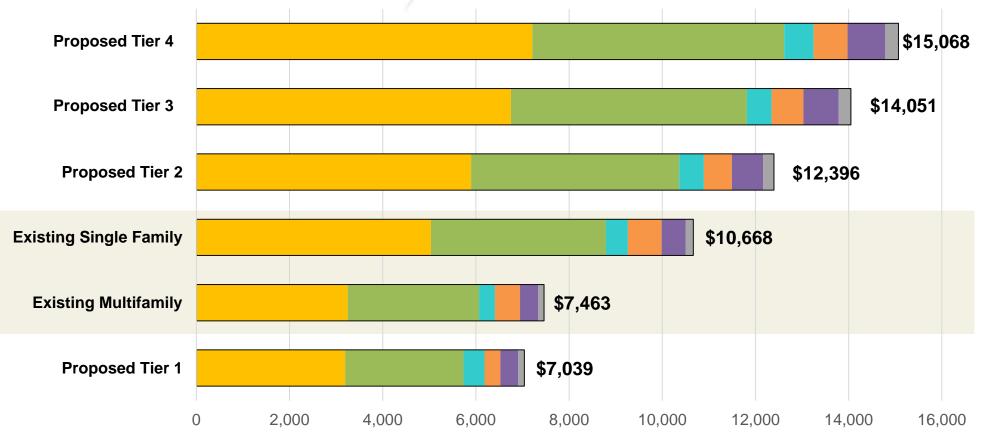
Review of 2020 Proposed Development Impact Fee Adjustments



Proposed Fee Comparison

2023 Residential Impact Fee Comparison

Transportation = Parks = Storm = Fire = Trails = Police

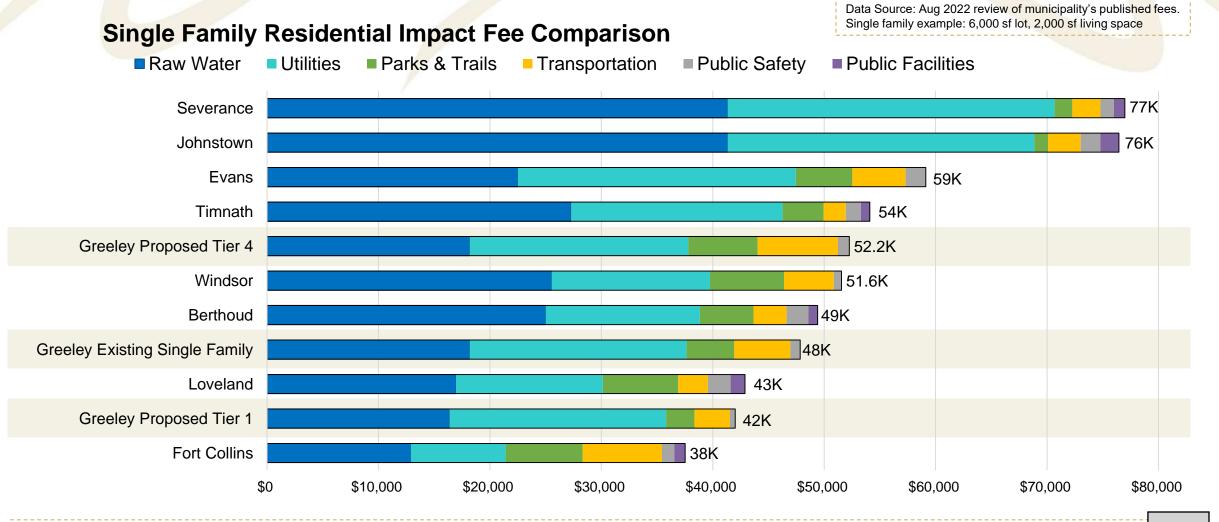


Tier Key

Tier 1 (1,200 or less) Tier 2 (1,201 to 1500) Tier 3 (1,501 to 1,800) Tier 4 (1,801 or more)

Tiers are based on square footage of heated living space (excludes garages, outdoor patios/porches/ balconies and unfinished basements)

Review of Peers in the Region



Note: Total fees represented here do not include other development-imposed costs such as application fees which vary widely between municipalities, the require by some municipalities to construct off-site improvements in addition to paying development fees and the timing of raw water dedication.

Council Direction and Timeline



The Why Behind Adopting New Fees – Considerations



Fiscal Constraints

- Many development impacted projects are not optional.
- Funding requirements come at cost to other City priorities/goals.

Equity Considerations

- Subsidizes come at the expense of existing tax-payers and rate payers to support the impact of new development.
- Equitable Development fees reduces the burden on utility ratepayers for projects and/or required debt levels.



- Maintain Existing Service Levels
- Maintain fire and police response times
- Every resident is within ½ mile of a neighborhood park
- Every resident is within 1 mile of a community park
- Every resident is within a 10minute walk to trails and open space

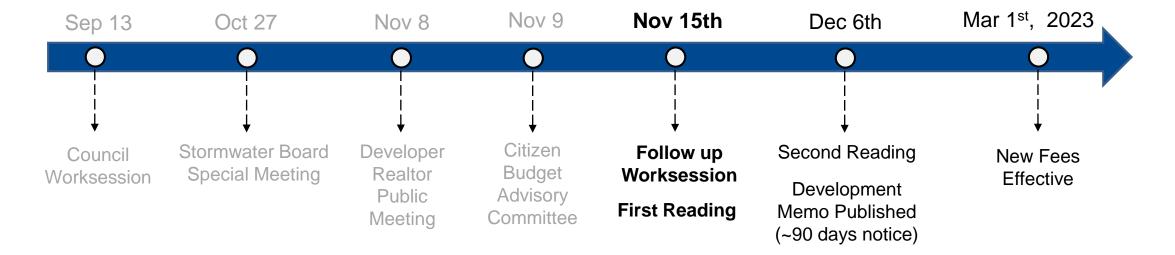


Planning for Greeley's Future

- Development Fee projects set the base for how Greeley will look, feel, and live in the future.
- One-time revenues
- No opportunity to recapture in future

Next Steps Timeline

- If Council decides to keep fees the same, they will be updated administratively with a letter going out to the development community this month and fees effective March 1.
- If Council recommends adopting the 2020 proposed fee structure, the timeline is:



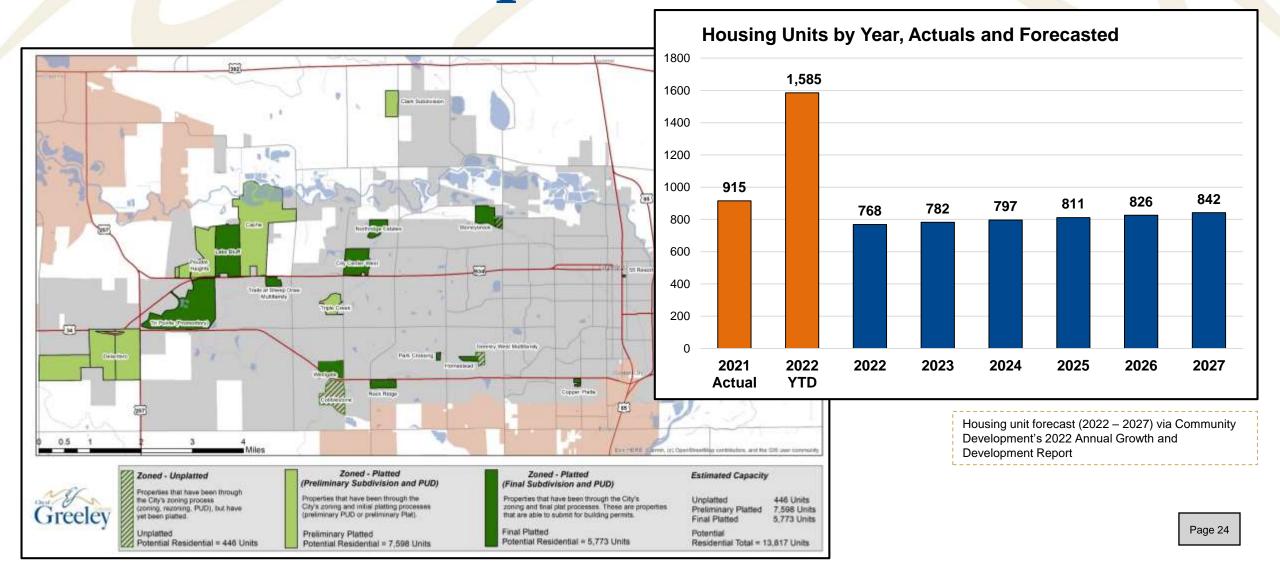
Questions?



Appendix



Future Development



2020 Study Proposed Fee Structure Detail

Current 2023 Fees	Parks	Trails	Police	Fire	Transportation	Storm	
Single Family	3,757	521	161	724	5,033	471	\$10,668 / unit
Multifamily	2,819	391	123	542	3,250	338	\$7,463 / unit
Industrial	0	0	38	163	2,039	0.130	\$2,240 /1k building sf + storm
Retail/Commercial	0	0	198	886	6,663	0.130	\$7,747 /1k building sf + storm
Office	0	0	93	415	5,892	0.130	\$6,400 /1k building sf + storm

Fire

Proposed 2023 Fees

Parks

Trails

Police

		TTalis			Папэропацоп	Otom	
Residential Tier 1 (1,200 or less)	2,543	382	131	342	3,192	449	\$7,039 / unit
Residential Tier 2 (1,201 to 1500)	4,469	671	231	602	5,895	528	\$12,396 /unit
Residential Tier 3 (1,501 to 1,800)	5,067	759	263	683	6,751	528	\$14,051 /unit
Residential Tier 4 (1,801 or more)	5,403	810	280	728	7,213	634	\$15,068 /unit
Industrial	0	0	230	513	2,742	0.264	\$3,485 /1k building sf + storm
Retail/Restaurant	0	0	841	1,872	8,347	0.264	\$11,060 /1k building sf + storm
Office & Other Services	0	0	452	1,006	5,383	0.264	\$6,841 /1k building sf + storm

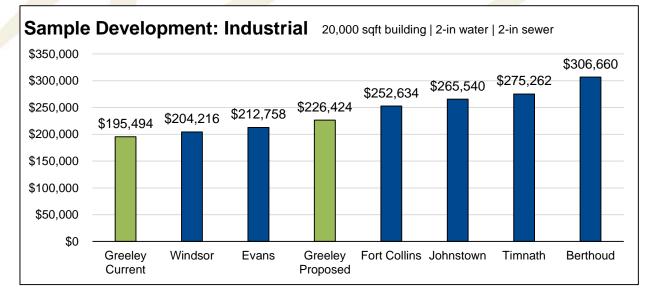
Transportation

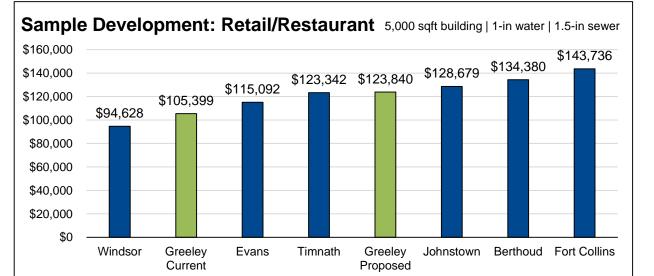
Storm*

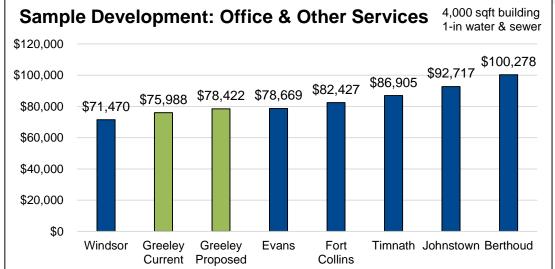
Stormwater fees will be assessed \$0.264 per impervious square foot. For comparison purposes, an average impervious sf total was assigned to each residential tier based on an analysis of recent development figures used are as follows: Tier 1 - 1,700 sf / Tiers 2&3 - 2,000 sf / Tier 4 - 2,400 sf

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Peer Comparison – Non-Residential







Source: Oct 2022 review of municipality's published fees. Includes Fire, Police, Public Facilities, Transportation, Water, Sewer and Parks and Trails fees are not charged to nonresidential development.

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Notes and Assumptions

Revenue Projections:

- The Budget Division's methodology for projecting fee revenue was followed which bases future years on community development's annual growth and development report's residential unit projections plus 20% as a placeholder for nonresidential growth. A conservative 1% inflation factor is applied to fees each year.
- To project future revenue in the proposed tiered fee structure, future multi-family and single-family development were assigned to Tiers 2 and 4 respectively. The full range of possible 5-year revenue for each facility type is shown below. This represents the total amount collected if all development were to come in at Tier 1 vs. all development at Tier 4:
 - Parks: \$10.5M \$22.4M
 - Trails: \$1.6M \$3.3M
 - Transportation: \$15.8M \$35.8M
 - Stormwater: \$2.2M \$3.1M
 - Police: \$647K \$1.4M
 - Fire: \$1.7M \$3.6M
- Stormwater fees will be applied per impervious square foot. For comparison purposes, an average impervious sf total was assigned to each residential tier based on an analysis of recent development. The figures used are as follows: Tier 1 - 1,700 sf / Tiers 2&3 - 2,000 sf / Tier 4 - 2,400 sf

City Council Work Session Agenda Summary

Raymond Lee, City Manager, 970-350-9750

<u>Title:</u>

Scheduling of Meetings, Other Events

Background:

During this portion of the meeting the City Manager or City Council may review the attached Council Calendar or Work Session Schedule regarding any upcoming meetings or events.

Attachments:

Council Meeting and Work Session Schedule Council Meetings/Other Events Calendar Status Report of Council Initiatives and Related Information

	City Council Meeting Scheduling 2022		
	11/8/2022		
	This schedule is subject to change		
Date/Type	Description	Sponsor	Placement/Time
November 22, 2022 Council Work Session	Cancelled		
	Minutes Approval (11/1 Council Meeting; 11/15 Council Meeting, 11/25 Special Work Session)	Heidi Leatherwood	Consent
	Approval and Adoption of 2023 Proposed Council Meeting and Work Session Dates	Heidi Leatherwood	Consent
	Intro & 1st Rdg - Ord Authorizing 6th Amendment to Leprino Development Agreement	Sean Chambers	Consent
	Intro & 1st Rdg - Ord Reauthorizing various Boards & Commissions	Heidi Leatherwood	Consent
December 6, 2022	Intro & 1st Rdg Ord - Council consideration of Grant Approval limits	John Karner	Consent
Council Meeting	Resolution Approving an IGA w/Fort Collins and Loveland re Judicial and Administrative Services	Stacey Aurzada	Consent
	PH - Motion to Amend 2020-2024 Consolidated Plan re CDBG-CV funds	Ben Snow	Regular
	Resolution - Adoption of 2022 Water Efficiency Plan	Sean Chambers	Regular
	2nd Rdg Ord & PH- Appropriation	John Karner	Regular
	2nd Rdg Ord & PH - Development Fees	John Karner	Regular
	Regional Water Initiatives (Water StratOp) Update	Sean Chambers	
December 13, 2022	W&S Design Standards, Criteria and Specifications review	Sean Chambers	
Council Work Session	ARPA Priorities	John Karner	
	Legislative Agenda	Staycie Coons	
December 20, 2022			
Council Meeting	Cancelled		

Item No. 6.	
November 14, 2022 - November 20, 2022	November 2022December 2022SuMo TuWe Th Fr SaSuMo TuWe Th Fr Sa123678910111314151617182021222224252627282930
Monday, November 14	Tuesday, November 15 ☐ 6:00pm - City Council Meeting - Council Master Calendar ↔
Wednesday, November 16 2:00pm - 5:00pm Water & Sewer Board (Gates) ^O	Thursday, November 17 7:30am - 8:30am DDA (DeBoutez/Butler) ^O 3:30pm - 4:30pm Airport Authority (Clark/Payton) ^O
Friday, November 18	Saturday, November 19
	Sunday, November 20

Item No. 6.	
November 21, 2022 -	November 2022 December 2022 SuMo TuWe Th Fr Sa SuMo TuWe Th Fr Sa
November 27, 2022	1 2 3 4 5 1 2 3 6 7 8 9 10 11 12 4 5 6 7 8 9 10 13 14 15 16 17 18 19 11 12 13 14 15 16 17 20 21 22 23 24 25 26 27 28 29 30 27 28 29 30 25 26 27 28 29 30 31
Monday, November 21	Tuesday, November 22 6:00pm - City Council Worksession Meeting - Cancelled - Council Master Calendar \odot
Wednesday, November 23	Thursday, November 24
Friday, November 25	Saturday, November 26
	5:30pm - 7:00pm Lights the Night Parade (Gates, Hall, Butler, Payton, Clark) - Council Master Calendar
Council Master Calendar	Sunday, November 27

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November 28, 2022 - December 4, 2022	November 2022 December 2022 SuMo TuWe Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 3 1 1 2 3 4 5 6 7 8 9 10 13 14 15 16 17 18 19 11 12 14 15 16 17 20 21 22 23 24 25 26 18 19 20 21 22 23 24 27 28 29 30 25 26 27 28 29 30 31
Monday, November 28	Tuesday, November 29
Wednesday, November 30 7:00am - 8:00am Upstate Colorado Economic Development (Gates/Hall) (Upstate Colorado Conference Room) - Council Master Calendar ↔	Thursday, December 1 7:30am - Poudre River Trail (Hall) · 3:30pm - IG Adv. Board (Butler) · 6:00pm - 8:30pm North Front Range MPO Meeting (Olson/Payton) ·
Friday, December 2	Saturday, December 3
	Sunday, December 4

Item No. 6.	
December 5, 2022 -	December 2022January 2023SuMo TuWe ThFrSaSuMo TuWe ThFrSa
December 11, 2022	1 2 3 1 2 3 4 5 6 7 4 5 6 7 8 9 10 18 9 10 11 12 13 14 11 12 13 14 15 16 17 15 16 17 18 19 20 21 18 19 20 21 22 23 24 25 26 27 28 25 26 27 28 29 30 31 29 30 31
Monday, December 5	Tuesday, December 6 ☐ 6:00pm - City Council Meeting (Council Chambers and via Zoom) - Council Master Calendar ↔
Wednesday, December 7	Thursday, December 8 4:00pm - 5:00pm Chamber of Commerce Ribbon Cutting - 55 Resort - Council Master Calendar
Friday, December 9	Saturday, December 10
	Sunday, December 11

				Greeley City Council							
	Status Report of Council Initiatives										
Initiative No.	Council Member Initiating	Council Request	Council Meeting or Work Session Date Requested	Status or Disposition (After completion, item is shown one time as completed and then removed.)	Next Steps & Schedule	Anticipated Deliverable & Date (Report, Council Presentation, etc.)	0				
15-2021	Olson	Formation of a committee for implementation of a funding strategy for the 35th and 47th interchanges.	December 7, 2021 Council Meeting	Councilmember Olson will be following up with Manager Lee and Director Trombino on next steps	Pending outcome of federal grant application submitted	Update around end of 2022	Paul Trombino				
09-2022	Butler	Review traffic and safety surrounding 15 acre open area between 71st Avenue and 8th Street	June 7, 2022 Council Meeting	Requested that Public Works review the traffic and to improve safety in this congested area.	Additional signage installed for traffic and parking. Staff worked with School District, builder and GPD to ensure road is passable for school buses. GPD will focus enforcement times to ensure compliance with posted speed limit. Staff developing neighborhood safety improvement options and working with School District on transportation issues to improve coordination and support related to safety and infrastructure around school sites.	Anticipate providing report to Council on Improvements in early 2023	Paul Trombino				
10-2022	Butler	Review costs and strategies to live stream Planning Commission and Water Board meetings for public and Councilmembers	June 7, 2022 Council Meeting	Asked staff to investigate the cost of live streaming Planning Commission and Water and Sewer Board meetings and return to Council with findings			Kelli Johnson				
12-2022	Butler	Varying Boards & Commissions meeting times	September 6, 2022 Council Meeting	Asked staff to research the ability for alternative meeting times for Boards & Commissions to increase community engagement and recruitment	CCO to contact Boards & Commissions via survey	Report to Council/January 2023	City Clerk's Office				
15-2022	Hall	Concerns regarding aftermath of natural disasters	October 4, 2022 Council Meeting	Requested update from Greeley's emergency management team to lessen the aftermath effects from a natural disaster, i.e. water and sewer, electricity, phone services, etc.	OEM update to Council	Work Session report 1/10/2023	Charlie McCartin				
16-2022	Clark	Concers over the increase in incidents and safety in the tunnel under Hwy 34 in the Hillside/Farr Park neighborhood	November 1, 2022 Council Meeting	Requested staff study implementing a closure of the tunnel entrance between the hours of 10:00 PM and 7:00 AM over safety concerns			Paul Trombino				